



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

INFORMATIONAL LETTER NO. 972

DATE: December 15, 2010

TO: All Iowa Medicaid Providers

FROM: Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

RE: Program Integrity Provider Self-Audit

EFFECTIVE: December, 2010

The Program Integrity Unit (PI) within the Iowa Medicaid Enterprise is implementing a new web based self-audit tool that will be operational starting in December 2010. Providers that are selected for a self audit will receive an audit engagement letter from the IME Program Integrity Unit that indicates the premise for the audit and the key code needed to create the on-line account for audit completion. The on-line tool will walk providers through the self-audit in a step by step process.

Providers will have 45 days from the date of the initial engagement letter to complete and electronically sign off on the audit results. After the audit has been completed by the provider, the self-audit tool will identify a small percentage of claims that will be used by the PI Unit for self-audit verification. The provider will need to submit hard copy records to the PI Unit for these identified claims.

After audit verification, a final letter will be mailed to the provider summarizing the results and any additional steps that may need to be completed by the provider.

If you have any questions regarding this new self-audit process, contact information will be provided in the audit engagement letter.

******* Per Informational Letter 962, Informational Letters are no longer sent on paper*******